

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

April 22, 2008

PRESENT

J. Deleo
G. Destache
P. Rodriguez

ABSENT

C.W. Colladay
O. Garrett

GUESTS

L. Dotson

STAFF

R. Mann
J.Pape
A. Harnden
M. McCullough
K. Caldwell
C. Trees

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by Vice President Deleo at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the March 25, 2008 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as written. Director Destache seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Destache moved to approve the financial report and to authorize payment of the March 2008 invoices. Director Rodriguez seconded. Motion carried unanimously.

The Board directed staff to calculate the sewer charge per gallon for ID#1 for auditing purposes.

6. Revenue & Expenditure Reports (Unaudited).

- a. Revenue & Expenditure Report.
ACTION: Note and file.
 - b. Bad Debt Write-Off – None.
- 7. Resolution No. R-08-02 Authorizing Director Deleo and Director Rodriguez, as alternate to cast a vote for the Western Riverside County Special District’s Representative.**
ACTION: Director Destache moved to approve Resolution No. R-08-02. Director Rodriguez seconded. Motion carried unanimously.
- 8. Sycamore Creek CFD #1.**
- a. Project Update – The General Manager reported that the infrastructure is complete.
 - b. 1748 houses to be built. 1003 houses occupied to date. 57% complete.
- 9. Empire Capital “The Retreat CFD #3”.**
- a. Project Update – Lee Dotson reported that they are finishing the final punch list items.
 - b. 527 houses to be built. 439 houses occupied to date. 83% complete.
- 10. KB Home “Canyon Oaks” (Painted Hills No. 2).**
- a. Project Update – None.
 - b. 30 houses to be built. 26 houses occupied to date. 87% complete.
- 11. Shea Homes “Trilogy” Project.**
- a. Project Update – None.
 - b. 1317 houses to be built. 1283 houses occupied to date. 97% complete.
- 12. Ranpac “Toscana” Project.**
- a. Project Update – None.
 - b. 1443 estimated houses to be built.
- 13. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**
- a. Project Update – None.

14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – None.

15. Water Utilization Reports. – Note and file.**16. Committee Reports.**

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – Director Deleo reported that the proposed high school site has been moved back to it’s original location near Trilogy. She also reported that Supervisor Bob Buster will be holding a Town Hall Mtg. on May 14th at 7 pm. She added that Western Waste is having a clean up day in the Temescal Wash on May 17th and they received a \$5,000 grant from California Beautiful.

17. General Manager’s Report.

- a. General Manager’s Report – Note and file.
 1. California Meadows Treatment Plant.
ACTION: Director Rodriguez moved to construct a temporary bypass plan for the effluent coming from California Meadows Treatment Plant. Director Destache seconded. Motion carried unanimously.
 2. Sewer System Management Plan (SSMP).
ACTION: Director Rodriguez moved to adopt the plan with the provision that the Board be allotted 60 days to review final plan prior to it being on the Agenda. Director Destache seconded. Motion carried unanimously.
- b. Operations Report – Note and file.

18. District Engineer’s Report.

- a. Status of Projects – Note and file.

19. District Counsel’s Report.**20. Seminars/Workshops.**

1. ACWA's 2008 Spring Conference & Exhibition, Managing Water in a Green World, May 6-9, 2008, Monterey
2. CSDA 2008 Special Districts Legislative Day, May 12, 2008, Sheraton Grand Hotel, Sacramento, CA
3. Emergency Planning and Disaster Management, several dates

21. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of March was distributed to each Director along with the Agenda.

The following correspondence was made available for review at the Board Meeting:

- 2007 Annual Report
- LAFCO Annexation Package for Zembower parcels

22. Adjournment.

There being no further business, the April 22, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:40 a.m. by Vice President Deleo.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____